

Total Hours

Projects for 2006-07 Audit Plan

<u>Projects</u>	<u>Budgeted Hours</u>	<u>Total Hours</u>
A. Special Requests/Emergency Audit		2,285
B. Internal Fund Audits and Supervision		8,600
C. Charter School Audits		1,758
D. Program and Department Audits		
<u>2006-07 New Projects</u>		
1. Implementation of ERP	600	
2. Monitoring of FTE Audit Corrective Actions	300	
3. IT Security Enhancement and Controls	500	
4. E-Rate Revenue Collection	500	
5. Corrective Actions in Response to Audit of Leasing of School Audits	300	
6. Hurricane Recovery	200	
7. Internal Fund Alike Projects	600	
8. Flea Market Fund Raiser at Lake Worth High School	200	
E. <u>2005-06 Ongoing Projects</u>		
10. Corrective Actions of Safety Violations	200	
11. Contract Compliance	200	
12. Purchasing Cards	258	
13. Vending Machines in Schools	200	
	<hr/>	<hr/>
		4,058
	Total Hours	16,701

(2) Total Hours Available per Auditor/Yr

Total hours per year	2,080 hrs.
Adjustments:	
Staff Meetings & Project Meetings (4)	40
Training	50
Annual Leave	80
Sick/Personnel Leave	40
Holidays	<u>112</u>
Total Available	<u>1,758</u> (322)

(1) Auditor designated for Charter School auditing and monitoring of corrective actions. Hours are not included pending further actions.

(2) Total Hours per auditor per year = 1,758 hours

(3) Total Hours for nine staff for 12 months and one new staff for 6 months = $1,758 \times 9.5 = 16,701$ hours

(4) For staff meetings and project meetings, average 3-5 hours per month